

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

01759 380123/07494 567851

clerk@wilberfossparish.org.uk

www.wilberfossparish.org.uk

[WhatsApp Channel](#)

MINUTES

23rd May 2024

Present: Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs David Barnett, Colin Veitch and Stuart Savage, Ward Cllr Andrew Cousins and Margaret Langstaff whose application was considered for co-option.

The 15-minute question time was not utilised.

1. Apologies were received from Cllr Savage. An application for co-option from Margaret Langstaff was accepted and Margaret was duly proposed by Cllr Veitch and seconded by Cllr Wallis. The Clerk will furnish Margaret with the necessary information to become a member of Wilberfoss Parish Council.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meeting of the 18th April 2024 were signed as a true record.

4. **Planning Matters**

- 4.1 The Clerk confirmed that she had completed the 'Do I need Planning Permission' online form for the installation of a bus shelter but as yet had received no response. She has asked staff at East Riding of Yorkshire Council to chase for a response.
- 4.2 Councillors considered Planning Application 24/01352/CLE | Certificate of Lawfulness for the existing use of land and buildings for the storage, maintenance, and subsequent sale of industrial equipment (Use Classes B2 and B8) | Enfield Nurseries, Storking Lane, Wilberfoss and had no observations to make.
- 4.3 Councillors considered Planning Application 24/01119/PLF | Erection of two storey extension to side and increase in roof height of existing rear projection, erection of first floor extension over existing flat roof to rear, construction of roof lantern and installation of additional window to side at first floor and construction of raised terraced area to side | Bolton Hall, Newbridge Lane, Wilberfoss and had no observations to make. After the meeting it was noted that Bolton Hall is in Fangfoss & Bolton parish.
- 4.4 Councillors were notified that Planning Application 24/00685/PLF | Erection of a single storey extension to rear following removal of lean-to pergola, partial rendering of external walls | 12 The Meadows, Wilberfoss has been approved.

5. Ward Cllr Cousins expressed his appreciation of the Parish Council and Council Clerk stating that his belief is that Wilberfoss Parish Council is a very pro-active Council with a very hard-working Clerk.

He went on to confirm that the Devolution proposal has been passed locally but that the upcoming General Election will delay its approval by central Government. Cllr Cousins advised that as Ward Councillors, he, Gareth and Dale are pushing for flooding and drainage improvements and better road markings on the A1079. He used the opportunity to promote the Do it for East Yorkshire fund where parishes have access to funds for new, extended or pilot projects. It was acknowledged that the grant specifically supports activity that will allow community activities to improve health and wellbeing; improve access to local resources and services; and reduce social isolation. The fund will also support activity that will enhance pride of place to contribute to better use of community services. After the meeting, the Clerk presented Councillors with an idea which, among other things, included the provision of picnic benches.

Lastly Cllr Cousins asked for Councillors thoughts on the impact of the closure of the bridge at Stamford Bridge. Cllr Veitch was particularly concerned that despite the Parish Council's request, the project did not allow for temporary traffic lights to assist residents in Wilberfoss to access the A1079. Following a Facebook post where the East Riding of Yorkshire Council have suggested they are currently in discussion with the Parish Council, the Clerk advised that she had shared the Project Manager's response in the Newsletter, which is not subject to ongoing discussion.

6. The Clerk advised that she had purchased printer ink.

7. **Progress Reports and to address any issues outstanding from previous meetings.**

- 7.1 Following reference to the Traffic Sign Regulation & General Directions 2016 by East Riding of Yorkshire Council's Highway Department, Councillors agreed to challenge the response as it contravenes the regulations. In addition, Cllr Barnett asked the Clerk to seek the evidence from EYRC for the 4-week window, beyond which East Riding of Yorkshire Council suggest SIDS lose their effectiveness.
- 7.2 The Clerk advised that she sought approval from East Riding of Yorkshire Council for the positioning of a picnic bench on public open space overlooking Wilberfoss Beck. Ward Cllr Cousins suggested that, in addition to sharing the Council's wishes through the Newsletter, we approach homeowners in the vicinity directly. The Clerk will draft a letter.
- 7.3 Cllr Veitch confirmed that Wilberfoss Beck drainage works were completed ahead of schedule and a final site inspection has been carried out. The grass is beginning to grow but the embankment will be seeded again when the bollards are installed. The provision of a gully that was identified on the first drawing but not on the contractor's drawing was questioned by Cllr Veitch, but no further funds are available. Cllr Veitch confirmed that the new system is effective. He was thanked for his efforts as project lead. The Parish Council received a query about the workmanship and supplied the complainant with a copy of the bank profile to confirm that the embankment is, if anything, marginally higher in places.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 A discussion about the impact of the bridge repair had been discussed earlier in the meeting.
- 8.2 The Clerk was delighted to share that she had secured £500 from the D-Day 80 Community Fund, which will be used towards the cost of the Elders Party. Cllr Savage had shared with the Clerk that 60 people have signed up to the event, decorations have been bought, entertainment booked, volunteers in place and raffle prizes gifted. The event is being held on Sunday 2nd June.
- 8.3 A discussion took place regarding the increased use of drones in the village. It was established that Estate Agents are using them in the online publicity of homes, but it was also acknowledged that individuals have posted video footage on the Community Facebook page. There is a link to the regulations on the use of drones and residents will be reminded of them.
- 8.4 It was acknowledged that the funding secured by East Riding of Yorkshire Council for the replacement of bus shelters is unlikely to impact Wilberfoss shelters.
- 8.5 Following a discussion between the Clerk and James Horsley it was agreed that he would refrain from cutting the parish paths this season to establish whether they form part of the schedule carried out by East Riding of Yorkshire Council. It was agreed that cutting could be reinstated if necessary. The monthly invoice will reflect the change to the contract. Cllr Veitch advised that Footpath 4 linking Middlecroft with the amenity land needs maintenance. Furthermore, the Clerk advised of a noise complaint from the newly installed metal gate on Footpath 4. Cllr Veitch offered to investigate and remedy if possible but was keen to acknowledge that the replacement gate is much improved on what was replaced.
- 8.6 Cllrs were presented with a request for financial assistance so that Wilberfoss in Bloom can replace bridge planters with ones that hold water. Cllrs agreed to commit the budgeted funds of £300 towards the project.
- 8.7 Councillors had been made aware that the Litter Picker only worked one week in five during March. As there had been no evidence of an increase in litter during that period, it was agreed to reduce the Litter Picker's hours by 50%. A new contract will be issued.
- 8.8 The issue of the noise complaint to the gate on Footpath 4 had been discussed earlier in the meeting.
- 8.9 The Clerk brought to the attention of Councillors an issue of antisocial behaviour on landowners' property behind the Pavilion. The children were identified and have apologised to the landowner. An item has been added to the Newsletter to remind people to respect the property of others and the Vice Chairman of the PFA has offered to keep an eye on the situation.

8.10 Cllrs believed reserve funds held on account for the allotment holders would be better spent addressing issues relating to road surface and fencing, as had been identified in the Annual Report submitted by the Allotment Association for the Annual Parish Meeting. It was suggested that a second-hand lawnmower or a request for a donation of one may be a better option should there be a requirement to hold one on site.

8.11 The Clerk reported that as the growing season begins, volunteers are still carrying out maintenance of Jubilee Wood. Cllr Rains advised that he may be able to commit to cutting the grass at the front of the wood.

9. **Councillors' Reports for future Agendas**

9.1 Cllr Hoyle queried when the next Quarry Meeting is due to take place and the Clerk advised that she would chase East Riding of Yorkshire Council.

9.2 Cllr Veitch asked that the next Newsletter include a piece of hedge maintenance.

10. **Administration Matters**

10.1 Councillors agreed to contact Deborah Sutor individually if they want to attend the Annual Town & Parish Council Planning Liaison Meeting.

10.2 Cllr Veitch suggested the Parish Council seeks accreditation through the Local Council Award Scheme. The process will be reviewed by the Clerk and considered at next month's meeting.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk).*

11.1 The Clerk sought approval of the following payments:-

Cllrs Expenses (Cllr Savage – Elders Party expenses)	£122.59
Combined staff costs	£794.86
Post Haste (Newsletter production)	£300.00
James Horsley Limited (grounds maintenance)	£565.07
Clerks' Expenses (ink cartridges)	£84.90
Clerk's Expenses (Internal Auditor gift)	£36.99
Wilberfoss Community Centre (Hire Charges)	£22.00
Clerk's Expenses (Do I need planning permission/bus shelter)	£72.00
Clerk's Expenses (Broadband/Mobile)	£69.99
IONOS Cloud Limited (website hosting)	£15.00

11.2 The Clerk notified Councillors of receipt of the first instalment of the 2024-2025 Precept, along with £2,666 in VAT. The Clerk was instructed to move funds between the Current Account and Reserve Account to take advantage of interest payable on the Reserve Account

Meeting closed:- 21.11

The next meeting of Wilberfoss Parish Council will take place on Thursday 20th June 2024 from 7.30 pm

Chair Clerk